

Medical Conditions in School Policy

Appendix

Parents/Carers Responsibilities

Parents/Carers have a responsibility to:

- Tell the school if their child has a medical condition or complex medical need particularly if there is a potential risk to their child and/or other children.
- Ensure the school has a complete and up-to-date Individual Health Plan if their child has a complex medical need.
- Inform the school about the prescribed medication their child requires during school/ early years setting hours and before/after school activities/clubs.
- Inform the school or provider of any medication their child requires while taking part in visits, outings or field trips and other out-of-school activities.
- Tell the school about any changes to their child's medication, what they take, when, and how much.
- Inform the school of any changes to their child's condition.
- Ensure their child's medication and medical devices are labelled with their child's full name.
- Ensure that the school has full emergency contact details for them.
- Provide the school with appropriate spare medication labelled with their child's name.
- Ensure that their child's medication is within expiry dates.
- Keep their child at home if they are not well enough to attend school/ early years setting (refer to Public Health England guidelines and/or other specialist healthcare professionals).
- If there is an outbreak or specific risk of outbreak, then parents/carers must follow the guidance issued by the school (provided by professional bodies).
- Ensure their child catches up on any relevant school work they have missed.
- Ensure their child has regular reviews about their condition with their doctor or specialist healthcare professional.
- If the child has complex medical needs, ensure their child has a written Individual Health Plan for school.
- Have completed/signed all relevant documentation including form 3a and the Individual Health Plan if appropriate.
- Ensure that their child is as up to date as possible with immunisations to ensure that both the school and its children are as safe as possible. If parents/carers do not wish to have their child vaccinated then the school/ early years setting need to be made aware of this and a risk assessment of activities to be undertaken needs to be completed.

In circumstances where children have suffered from asthma previously, parents will be asked to complete a permission form to allow staff to be able to administer our spare inhaler in the event of an asthma attack.